

**MINUTES
BUFFALO GROVE PARK DISTRICT
REGULAR BOARD MEETING
MONDAY, JANUARY 28, 2013**

Commissioners Present: Richard Drazner, Scott Jacobson, Adriane Johnson, Larry Reiner and Jack Schmerer

Staff Present: Executive Director Dan Schimmel, Director of Recreation and Facilities Ryan Risinger, Superintendent of Parks Bill Heider, Superintendent of Recreation Kim Cashmore, Business Manager John Short, Administrative Assistant Martha Weiss and Attorney Steven Bloomberg

Guests: Intern Mike Schwartz

CALL TO ORDER

President Reiner called the Regular Board Meeting to order at 7:59 pm.

Roll Call

The roll was called and Commissioners Drazner, Jacobson, Johnson, Reiner and Schmerer answered present.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

INTRODUCTION OF GUESTS

Mike Schwartz previously introduced himself during the Workshop.

APPROVAL OF BOARD MEETING AGENDA

Commissioner Drazner moved to approve the Regular Board Meeting Agenda, seconded by Vice President Schmerer and passed with a voice vote.

APPROVAL OF MINUTES

Approval of December 10, 2012 Public Hearing Minutes

Commissioner Drazner moved to approve the Public Hearing Minutes of December 10, 2012, seconded by Commissioner Johnson and passed with a voice vote, with President Reiner abstaining.

Approval of December 10, 2012 Workshop Minutes

Commissioner Drazner moved to approve the Workshop Minutes of December 10, 2012, seconded by Vice President Schmerer and passed with a voice vote, with President Reiner abstaining.

Approval of December 10, 2012 Regular Board Meeting Minutes

Commissioner Drazner moved to approve the Regular Board Meeting of December 10, 2012, seconded by Vice President Schmerer and passed with a voice vote, with President Reiner abstaining.

TOPICS FROM THE FLOOR

There were no topics from the floor.

CORRESPONDENCE

Executive Director Schimmel received correspondence that there will be a legislative breakfast in Cook County on February 11th and a Lake County legislative breakfast on February 22. Vice President Schmerer and Commissioner Johnson stated that they can attend the Lake County breakfast and the other commissioners will be getting back to Executive Director Schimmel about their attendance.

There was material to allow the Board to review for the strategic planning session on Wednesday.

The Park District received the Exceptional Workplace Award from IPRA at the state conference. This award is given to agencies that fulfill a number of criteria that establishes them as creating an environment for employees to serve, create, grow and lead in their communities.

There was also a written request from Congregation Beth Am naming the days that they would want use of the facility for their services, which is allowed under the contract with the congregation.

ATTORNEY'S REPORT

Attorney Bloomberg commended Executive Director Schimmel for his negotiations with the Torah Academy regarding the rental agreement for their use of the Performing Arts Center.

COMMITTEE ACTION ITEMS

FINANCE

November Financial Statement

Commissioner Jacobson moved to approve the November Financial Statement, seconded by Vice President Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer.

NAYS: 0

ABSENT: 0

November Year to Date

Commissioner Jacobson moved to approve the November Year to Date Statement, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

January Warrant 2013

Commissioner Jacobson moved to approve the January Warrant 2013 in the amount of \$1,757,941.78, seconded by Commissioner Drazner and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

December Financial Statement

Commissioner Jacobson moved to approve the December Financial Statement, seconded by Vice President Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

December Year to Date

Commissioner Jacobson moved to approve the December Year to Date Statement, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

WTS Service Agreement Addendum

Commissioner Jacobson moved to approve the WTS Service Agreement Addendum, seconded by Commissioner Drazner and approved with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

IDNR Project Agreement – Raupp Museum

Commissioner Jacobson moved to approve the IDNR Project Agreement for the Raupp Museum, seconded by Vice President Schmerer and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

CONSENT AGENDA

Commissioner Drazner moved to approve the Consent Agenda as presented, seconded by Commissioner Johnson and passed with a voice vote:

- a. January Refunds
- b. Mission and Values Statements

EXECUTIVE DIRECTORS REPORT AND DEPARTMENT OPERATION REPORTS

Commissioner Drazner agreed with the ideas presented in Executive Director Schimmel’s report regarding dropping the guest fee for the staff/holiday party in order to make staff feel more valued. Commissioner Drazner asked about professional development of the fitness center staff and Executive Director Schimmel replied that the staff members attend conferences for their industry. Superintendent Heider commented that state conference does not offer much in the way of training for the parks department and his staff does attend training at conferences that relate to their field. Superintendent Heider invited Board members to attend conferences with parks department staff.

Director of Recreation and Facilities Risinger said that the Alcott HVAC project is moving along and the chillers will be installed on the roof tomorrow. Erika Strojinc told him that the Solid Waste Agency of Northern Cook County is delivering an award to the Park District for the gym shoes recycling program. Director Risinger mentioned that there is an effort being made to organize a youth football league with participants who feed into Buffalo Grove High School and there was discussion regarding their request to use the artificial turf at the high school.

Superintendent Cashmore thanked the Board for staff’s opportunity to attend state conference.

Superintendent Heider reported that the weather cooperated for a while and there was an ice rink at Willow Stream Park.

Business Manager Short also thanked the Board for the opportunity to attend state conference and he commented that there were some very worthwhile sessions. He received notification that FLEX weekly reimbursements will start soon.

Executive Director Schimmel noted that the fitness center is accommodating many programs and meetings that cannot be held at Alcott because of the construction. He reviewed the fitness membership numbers which shows growth and consistency. The personal trainers expressed a desire for new Polar 600 fitness assessment equipment that does better measurements that are more relevant for the members, so the equipment was purchased.

Executive Director Schimmel commented that Risk Manager Beckmann has been helpful in following up on safety issues and inspections at the Performing Arts Center.

Director Risinger reported that Public Relations and Marketing Manager Terson is working on press releases to promote the Park District's recent accomplishments. The Board commented on the excellent quality of the spring brochure.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Commissioner Drazner commented that the Wheeling Park District has an annual state of the parks meeting for the community and it may be a good idea for our Park District to have a similar event to build up the excitement for the new the Performing Arts Center.

EXECUTIVE SESSION

Commissioner Drazner moved to enter into Executive Session at 8:37 pm for the purposes of Personnel and Imminent Litigation, seconded by Commissioner Johnson and passed with a roll call vote.

AYES: Drazner, Jacobson, Johnson, Reiner and Schmerer

NAYS: 0

ABSENT: 0

MOTION TO RECONVENE TO REGULAR BOARD MEETING

Vice President Schmerer moved to reconvene to the Regular Board Meeting at 9:10 pm, seconded by Commissioner Johnson and passed with a voice vote.

ACTION TO BE TAKEN FROM CLOSED MEETING SESSION

President Reiner stated that there was no final action taken in Executive Session.

ADJOURNMENT

Commissioner Drazner moved to adjourn the Regular Board Meeting at 9:11 pm, seconded by Vice President Schmerer and passed with a voice vote.

Respectfully submitted,

Secretary